



CEP CERTIFICATION LLC

REQUEST FOR SPECIAL ACCOMMODATIONS FOR CEP CERTIFICATION EXAMINATION

CEP Certification LLC complies with the Americans With Disabilities Act of 1990. To ensure equal opportunities for all qualified persons, CEP will make reasonable accommodations for candidates when appropriate. If you require special accommodations related to a disability in order to take the examination, you must complete this form and return it to CEP sixty (60) days prior to the exam date.

Please type or print all information.

Date _____

Last Name _____ First Name _____ Middle Initial _____

Social Security Number (for identification purposes only): _____

Telephone Number: (_____) _____-_____

Anticipated Examination Date: _____

Test city/state where you intend to take the examination: _____

Have you previously taken an CEP Certification Examination? Yes ___ No ___

If yes, on what date? _____

In what city/state? _____

Please identify the disability that substantially limits one or more of your sensory, manual, speaking or other functional skills (e.g., disability that impairs significantly your ability to arrive at, read, or otherwise complete, the examination):

Will your disability require a special accommodation in order for you to take the CEP Certification Examination?

Yes _____ No _____

If yes, please list the special testing accommodation requested. Use a separate sheet if more space is needed.

NOTE: YOU MUST PROVIDE NCERT WITH WRITTEN DOCUMENTATION FROM AN APPROPRIATE HEALTH CARE PROFESSIONAL SUPPORTING THE ACCOMMODATION YOU ARE REQUESTING. THIS DOCUMENTATION MUST INCLUDE A SPECIFIC DIAGNOSIS OF YOUR HEALTH CONDITION AND/OR FUNCTIONAL DISABILITY AND A SPECIFIC RECOMMENDATION AND JUSTIFICATION FOR THE SPECIAL TESTING ACCOMMODATION THAT YOU REQUIRE. THIS DOCUMENTATION MUST BE CURRENT, AND MUST BE PROVIDED FOLLOWING THE SUBMISSION OF YOUR EXAMINATION APPLICATION. CEP WILL NOT PAY ANY COSTS YOU MAY INCUR IN OBTAINING THE REQUIRED DIAGNOSIS AND RECOMMENDATION. HOWEVER, CEP WILL PAY FOR ANY REASONABLE ACCOMMODATIONS THAT ARE PROVIDED FOR YOU.

Candidate's Signature

Date

Send this completed form to:

CEP Certification – Accommodations, 1181 Corporate Lake Drive, St. Louis, MO 63132